SCHEME FOR PROMOTION OF CULTURAL SPORTS AND CO-CURRICULAR ACTIVITIES IN THE GOA UNIVERSITY AND COLLEGES AFFILIATED TO GOA UNIVERSITY.

(1) OBJECTIVES OF THE SCHEME:

There is lot of inborn talent in the younger population of Goa. The students of Goa are largely talented in the areas of music, dramatics, debating, sports etc. However this inborn talent unless given an opportunity shall continue to remain latent. In order to promote these activities the colleges and Goa University require funds. At present these activities are managed through “Other Fees” paid by the students at the time of admissions to educational institutions. The funds raised thus are meager. The state Government therefore desires to introduce the SCHEME FOR PROMOTION OF CULTURAL, SPORTS AND CO-CURRICULAR ACTIVITIES conducted by the student community of Colleges that as also students of Goa University are affiliated to The Goa University. The Students Council of Goa University and the students council of colleges affiliated to the University shall utilize the grants provided by the Government for planning and execution of various Sports/Cultural and similarly related activities.

(2) Short title and commencement.

(a) The Scheme shall be called “SHRUJAN i.e. creativity. The Scheme for PROMOTION OF CULTURAL; SPORTS AND CO-CURRICULAR ACTIVITIES IN THE GOA UNIVERSITY AND COLLEGES AFFILIATED TO GOA UNIVERSITY”.

(b) This scheme shall come into force from academic year 2014-15. The Directorate of Higher Education shall be the Nodal department for release of grants to all institutions. Directorate of Technical Education shall process the applications of institutions under their control and forward the eligible ones to the Directorate of Higher Education for release of grants.
The following shall be the conditions governing the grant-in-aid to the colleges.

(a) Each College/University Students Council shall be paid grant-in-aid as per Annexure-I. For the purpose of receipt of grant-in-aid, the College /University shall open a joint account to be operated by Chairman/Treasurer of students Council along with faculty appointed as Dean or Professor In-charge of students affairs.

(b) Fixed amount of grants shall be released every year as per availability of provisions made in budget. The unspent balance amount of previous year shall be deposited in Government Treasury before an application for fresh grants is made. (Format for application is provided at Annexure-II).

(c) The Students Councils shall be authorized to incur expenditures on the items listed in Annexure-III. Annexure IV contains a list of items that are specifically banned. Any expenditure not banned by Annexure IV but not listed in Annexure-III can be incurred with permission of Dean/Professor incharge of students activities in advance. Such records will have to be attached to final statement of Accounts to be submitted to the Directorate of Higher Education.

(d) No single expenditure on an event except the pandal shall exceed 25% of the total GIA and top three items of expenditure taken together shall not exceed 80% of total grant-in-aid. However pandal expenditure can singularly be upto 50% of total GIA. In case the total expenditure on various events exceeds the limit set up as above, the institutions concerned shall be at liberty to raise additional resources through corporate sponsorships/ private Advertisements etc.
(e) The institutions shall not take any advertisement from Government/Semi-Government/Autonomous bodies as well as local Self Government bodies like Zilla Parishads/ Village Panchayats etc for the purpose of programs that are covered under the scheme. An undertaking to that effect is required to be signed by the Chairman/Treasurer and Dean/Incharge of students affairs.

(f) The scheme does not ban private and corporate advertisements or sponsorships in cash or in kind.

(g) The Grantee Institution shall furnish utilization certificate in form GFR-19 (A) (placed at Annexure-V) within a period of six months from the date of utilization or close of financial year whichever is earlier.

(h) Non-submission of utilization certificate or audited statement within stipulated period or violation of terms and conditions stipulated herein would act as disqualification for getting subsequent grant from Government.

(i) The grant is recurring in nature and will be utilized for the purposes for which it has been sanctioned.

(j) The Accounts of grantee institution shall be subject to audit by Comptroller and Auditor General. The internal audit shall be done by the Directorate of Higher Education, Government of Goa.
(k) The grantee institution must exercise reasonable economy and observe all financial propriety as issued by Government from time to time while incurring expenditure. The Grantee institution shall conduct its business in conformity with rules applicable to Government of Goa.

(l) The grantee institution shall present to the Directorate of Higher Education, Government of Goa an annual Achievement-cum-Performance Report along-with audited statement of Accounts within a period of six months from the close of financial year.

(m) The Grantee Institution and its records shall be open to inspection by Director of Higher Education or its nominee at any point of time.

(n) In case of mis-utilization of grants, the release of further grants shall be stopped forthwith and the grantee institute will be banned from the benefit of the scheme during the period of its validity.

(o) The Scheme shall be valid for a period of five years from the date of its notification in the Official Gazette of Government of Goa.
ANNEXURE –I

QUANTUM OF GRANT-IN-AID TO INSTITUTIONS.

(a) Institutions whose strength is below 100 -- 1.00 lakh per annum
(b) Institutions whose strength is 101 to 500 -- 1.5 lakhs per annum
(c) Institutions whose strength is 501 to 1000 -- 1.75 lakhs per annum
(d) Institutions whose strength is 1001 and above -- 2.00 lakhs per annum
(e) Goa University -- 15.00 lakhs per annum

NOTE: Institutions located in Mapusa, Margao, Vasco, Panaji and Ponda will get 30% more than their counterparts under respective categories.
ANNEXURE-II

1. Name of the institution..............................................................................................................

2. Address of the institution...........................................................................................................

3. Phone No…………………………… e-mail address.................................................................

4. Name of the Principal................................................................................................................

5. Mobile No. of Principal…………………………… e-mail address ................................................

6. Name of the Dean/In-charge of Students Activities..............................................................

7. Mobile No of Dean/In-charge of Students activities..............................................................

8. Bank details

   a) Bank Acct. No......................................................................................................................

   b) Name of the Bank................................................................................................................

   c) MICR Code...........................................................................................................................

   d) IFC Code...............................................................................................................................

9. List of proposed Activities during the year..............................................................................

   (please attach a detail proposal indicating type of activity, proposed items of expenditure, total amount of money budgeted for the activity).

10. Unspent balance of previous year if any...............................................................................

    (Please attach xerox copy of challan by which unspent balance is deposited in the Treasury).

    (Xerox copy of the Utilization Certificate of the grants released in the previous financial year).
ANNEXURE-III

List of items on which the organizers are authorized to incur expenditure

(a) Stage setting including Pandal, stage decoration, Sound System, Costumes etc.

(b) Prizes for the various activities

(c) Lunch/Refreshments to judges, volunteers and organizers.

(d) Traveling expenses incurred in connection with the organization of the program including the expenditure incurred on traveling of Juries.

(e) Expenditure incurred on mementos/honorariums to the judges.
ANNEXURE-IV

List of items on which expenditure is not allowed to be incurred.

(a) Purchase of stage/pandal material.

(b) Purchase of Sound system.

(c) Purchase of Computers/Laptops.

(d) Purchase of Sports Material/ Equipments

(e) Travelling Expenses/D.A for participating teams in case of inter collegiate events.
Form of Utilization Certificate

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Letter no. and date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td></td>
</tr>
</tbody>
</table>

Certified that out of Rs……………… of grants-in-aid sanctioned during the year ………………… in favour of ………..under this Ministry/Department Letter No. given in the margin and Rs………… on account of unspent balance of the previous year, a sum of Rs………… has been utilized for the purpose of ………..for which it was sanctioned and that the balance of Rs………… remaining unutilized at the end year has been surrendered to Government (vide No…………… dated ………………) will be adjusted towards the grant-in-aid payable during the next year……………

2. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Kinds of checks exercised

1.
2.
3.
4.
5.

Signature ……………
Designation…………
Date………………
(1) Certified that out of Rs………………. SANCTIONED under ………………….
dated …………………in favour of …………………during the year ………………… an amount of
Rs……………… has been utilized for the purpose for which it was sanctioned, and that the
balance of Rs…….. remaining unutilized at the end year………. has been surrendered to
Government (vide No…………… dated …………………) will be adjusted towards the loan
payable during the next year.

2. Certified that I have satisfied myself that the conditions on which the loan was sanctioned
have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see
that the money was actually utilized for the purpose for which it was sanctioned.

Kinds of checks exercised

1.
2.
3.
4.
5.

Signature ………………
Designation ………………
Date ………………….