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NOTE

There is one Extraordinary issue to the Official Gazette, Series I No. 42 dated 17-1-2019, namely, Extraordinary dated 18-1-2019 from pages 2493 to 2494, Notification No. 5-5-2018-Fin(DMU) regarding Market Borrowing Programme from Department of Finance (Debt Management Division).

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DECLARATION

(a) I declare that, I have my own house/am a tenant with the sufficient space in the backyard for rearing poultry birds.

(b) I hereby declare that I shall utilized the birds for the purpose of rearing and will not dispose before 12 months from the date of supply and will not transfer the birds to any other person or place.

(c) I, hereby declare that the above information given by me is true to the best of my knowledge and belief

Signature of the applicant with date
(NAME IN FULL)

Place: -

Date: -

Remarks of Area Assistant Director/Veterinary Officer

I hereby verify that the information given above by the applicant is verified and found to be correct and I have conducted the site inspection on along with applicant and found that the applicant has sufficient facility to rear poultry birds in backyard.

Signature of Assistant Director/Veterinary Officer
with date & Office Stamp

By order and in the name of Governor of Goa.

Dr. Santosh V. Desai, Director & ex officio Joint Secretary (AH).

Panaji, 17th January, 2019.



Department of Education, Art & Culture

Directorate of Higher Education

Notification

Trg-Dev/Scheme-AC/16/2018/5107

Government of Goa is pleased to frame the following Scheme:—

“Scheme to provide financial support for conducting Workshops/Seminars/Conferences/Training Programmes/Educational Fairs/Educational Festivals and Short Term Courses for Quality Improvement”.

1. *Short title & commencement.*— (i) The scheme shall be called “Scheme to provide financial support for conducting Workshops, Seminars, Conferences, Training Programmes/Educational Fairs/Educational Festivals and Short Term Courses for Quality Improvement.

(ii) The scheme shall come into force from the date of its publication in the Official Gazette and shall remain in force up to March 2023.

2. *Introduction.*— The “Scheme to provide financial support for conducting Workshop, Seminars, Conferences, Training Programmes, Educational Fairs and Short Term Courses for Quality Improvement” has been designed with an objective to stimulate an environment for promotion of quality teaching, learning and research in Higher Education Institutions. Further, the scheme intends to promote high standards in Aided Colleges by way of extending facilities to teachers and researchers by providing a forum for sharing their knowledge, experiences and research.

3. *Objectives and scope of the scheme.*— (i) To enable Government Aided Colleges/Institutions to organize Workshops, Seminars, Conference, Training Programmes, Educational Fairs and Short Term Courses which will promote quality in teaching, learning and research areas including evaluation.

(ii) To bring together academicians and experts from different parts of the country and abroad to exchange knowledge and ideas.

(iii) To provide an in-depth analysis of subjects and update the knowledge of the teachers and students on the latest developments in their specific areas.

(iv) To promote and assist to build internal quality assessment system thereby helping them to enhance their NAAC grade and NIRF ranking.

(v) To build essence of innovation ideas, process of Teaching, Learning and Evaluation among faculty and students.

4. *Eligibility.*— Financial Assistance under this scheme shall be available to the Government Aided Colleges of the State to conduct Seminars, Workshops, Conference, Training Programs, Educational Fairs and short term courses for the benefit of its teachers and students in academic as well as co-curriculum areas.

5. *Quantum of Financial Assistance.*— (a) For Seminars, Conferences the maximum financial support shall be Rs. 100000/- for a State level, Rs. 200000/- for National level and Rs. 5,00000/- for an International level program or maximum up to 80% of the actual expenditure whichever is less.

(b) For Educational Fairs/Educational Festivals the maximum financial support shall be Rs. 5,00000/- or maximum up to 80% of the actual expenditure whichever is less.

(c) For Workshop & Training Programme the financial support shall be maximum of Rs. 100000/- based on number of participants, faculty members, duration of the workshop etc. or maximum up to 80% of the actual expenditure whichever is less.

(d) For a Short Term Courses, maximum financial support shall be Rs. 100000/- based on number of participants, faculty members, duration of the course and other aspects or maximum up to 80% of the actual expenditure whichever is less.

(e) The above limit is maximum limit per Programme and doesn't mean the Institution applying for the assistance will get amount

specified as maximum limit. The expert committee shall evaluate the proposal and decide about the quantum of financial assistance.

6. *Procedure of applying for the scheme.*—

(1) The Colleges who wish to avail financial assistance under this scheme should submit their proposal on or before the last date decided by the Directorate of Higher Education.

(2) The proposal should highlight the theme and objectives of the Seminar, Workshop, Training Programme, the Short Term Course, Educational Fair/Educational Festival the number of participants, expected outcome and the estimates of the expenditure.

(3) The proposal for assistance for workshop Seminar, Conference, Workshop, Training and short term courses, Educational Fair/ /Educational Festival submitted by the college shall be supported with the following:

(i) The details of participants/Resource persons.

(ii) Detailed plan of the workshop/ seminar/conference/training/fair/festival.

(iii) Estimated expenditure statement signed by the Convener and Principal.

(4) The request for support shall be placed before the expert committee constituted as per clause 7 of the scheme for consideration.

7. *Constitution of expert committee and procedure for approval.*— (i) An expert committee shall be constituted under the Chairmanship of the Director of Higher Education with experts in the field as members for considering the proposals for Workshop, Seminar, Conference, Training, short term course, Fairs and Festivals.

(ii) The committee shall consider the proposals received for grant. On scrutiny of the proposal and approval, the proposal shall be submitted to the Secretary, Higher Education for Administrative approval & expenditure sanction for disbursement of grants.

(iii) The amount shall be sanctioned as laid down in the Government procedure. Amount shall be sanctioned based on the estimate and recommendation of the expert committee.

8. *Terms & conditions.*— (i) The institute shall explore the possibilities of raising funds by way of sponsorship, donations, registration fees, Grants or any other source so as to ensure that sizeable fund can be raised other than the financing from the Directorate.

(ii) Logo of the Directorate of Higher Education has to be displayed in all the publicity material of the program.

(iii) The Directorate of Higher Education shall appoint a project evaluation and monitoring committee. The project evaluation and monitoring committee/members shall monitor the program.

(iv) The Grantee Institution shall furnish proceedings/brief report of the Seminar, Training Program, Workshop, short term course with number of participants, name of participating resource persons with details and the outcome as per the objectives and achievement of programme to the Directorate of Higher Education Office.

(v) Institutions shall furnish the audited statement of Income and Expenditure incurred along with Receipts & Payments duly signed by Principal of the College along with the Utilization Certificate.

(vi) If any asset is created or equipment are purchased out of these grants under the scheme, the same have to be recorded in the relevant registers.

9. *Framing of Guidelines.*— For better implementation of this scheme, the Government shall frame the guidelines.

10. *Pattern of Assistance.*— (1) Financial assistance will be maximum as indicated in the scheme.

(2) The financial support to be granted in a financial year shall be decided by the Department.

(3) The funds shall be utilized exclusively for conducting of Workshops, Seminars, Training Program, short term course of academic nature, which will benefit the teachers and students.

(4) In case the assistance is received from other sources, the amount of assistance shall be restricted to proportionate amount.

(5) The institution must exercise reasonable economy and observe all instructions on financial propriety as issued by the Government from time to time while incurring the expenditure.

(6) In case of mis-utilisation of assistance, the amount so mis-utilized shall be recovered from the grantee institution.

(7) The financial assistance will be released as per the availability of funds.

(8) The College/Institution shall submit the audited statement of accounts as well as the utilization certificate of the expenditure incurred towards financial support, duly certified by the Principal of the Institution/College within two months from the completion of the event.

(9) The amount shall be released to the Institution/College in the form of grant-in-aid.

(10) The ownership of the equipment purchased with this grant shall vest with the Government. The Grantee Institution/College shall maintain a register of the permanent and semi-permanent assets created out of the grants. The register shall be maintained separately in respect of the grants sanctioned and an extract from the register shall be furnished to the Government annually with the audited accounts after the close of the financial year. Register shall be maintained in terms of Form GFR-40 and Form GFR-41. Such assets shall not be disposed off, encumbered or utilized for purpose other than for which the grant was given, without prior approval of the Government. In case the Grantee Institution/

College ceases to exist at any time, such assets/properties shall revert to the Government. The expenditure shall be debited to the Budget Head 2202 — Higher Education; 800 — Other Expenditure; 03 — Scheme to Financial Support to NGOs & conducting & attending Conference/Workshop & Seminars.

11. *Relaxation.*— The Government shall be empowered to relax any or all clauses or conditions of the scheme in genuine cases.

12. *Interpretation.*— If any question arises regarding interpretation of any clause, word, expression of the scheme, the decision about the interpretation shall be with the Government, which shall be final and binding on all concerned.

13. *Redressal of Grievances and Dispute.*— Grievances if any, arising out of the implementation of this scheme, will be heard and decided by Secretary (Education) and the decision in this regard shall be final and binding on all concerned.

This issues with the approval of the Government and concurrence of the Finance Department (Expenditure) vide U. O. No. 261/F dated 22-01-2019.

By order and in the name of the Governor of Goa

Diwan Rane, Under Secretary (Higher Education).

Porvorim, 22nd January, 2019.

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Order

GIA/Patt. Of Asstt./DHE/2018-19/5117

Subject: Staffing Pattern for Non-Teaching Staff for Aided Institutions/Colleges.

The Government is pleased to issue consolidated instructions regarding the staffing pattern for non-teaching staff of the aided colleges. The staffing pattern as contained in this Order shall be applicable to all aided colleges:

For the purpose of implementation of this staffing pattern, all the aided colleges are classified into four groups based on the students' strength* as indicated below:

Students' Strength*	Group
1	2
Up to 500	A
501 to 1000	B
1001 to 1500	C
1501 and above	D

Note: Categorization of the Colleges will be done by the Directorate of Higher Education based on the students' strength of the Aided Course in accordance with the AISHE data or documentary evidence provided by the College. Categorization will be fixed by the department which will be revised only after three years irrespective of fluctuation in students' strength year on year basis.

The following staffing pattern shall be made applicable to the aided colleges based on their classification as per the above norms.

1. *Pattern of Ministerial staffing:*

Category of Posts	Group A	Group B	Group C	Group D
1	2	3	4	5
Superintendent	-	-	1	1
Accountant	1	1	1	1
System Administrator	1	1	1	1
Head Clerk	1	1	1	1
U.D.C.	1	2	3	4
L.D.C.	3	4	4	5
Jr. Stenographer	1	1	1	1
Librarian Grade I	1	1	1	1
Librarian Grade II	-	-	1	1
Instructor in Physical Education	-	-	1	1
M.T.S. for Office & Administration	4	4	5	5
M.T.S. for Gymkhana	1	1	1	1
M.T.S. for Library	1	2	2	2

2. Staffing Pattern for Laboratories in Colleges.