

INSTRUCTIONS TO THE CANDIDATES

INSTRUCTIONS FOR FILLING UP THE TEMPORARY LEAVE VACANCY FOR THE POST OF NETWORK ENGINEER, LIBRARIN GRADE I and UDC IN THE DIRECTORATE OF HIGHER EDUCATION AS PER ADVERTISEMENT RELEASED VIDE NO. DHE/ADMN/169/LEAVE-VACANCY/ADV.WIIM/2025/3883 DATED : 25.07.2025.

A. ELIGIBILITY CRITERIA

• Educational and other Qualifications

Network Engineer

Essential:

- (i) Degree in Engineering or Technology from a recognized University in the branch of Information Technology/ Computer/ Electronics and Telecommunication.
- (ii) Two years experience in the relevant field.
- (iii) Knowledge of Konkani.

Desirable: Knowledge of Marathi.

B. ELIGIBILITY CRITERIA

• Educational and other Qualifications

Librarian Grade I

Essential:

- (1) Bachelor Degree in Library and Information Science of a recognized University or its equivalent.
- (2) Three years experience in a Library recognized by the Government.
- (3) Knowledge of Konkani.

Desirable: Knowledge of Marathi

C. ELIGIBILITY CRITERIA

• Educational and other Qualifications

Upper Division Clerk

Essential:

- (1) Degree from a recognized University.
- (2) One year experience in administrative work.
- (3) Minimum six months certificate course in computers.
- (4) Knowledge of Konkani.

Desirable:

- (1) Knowledge of Marathi

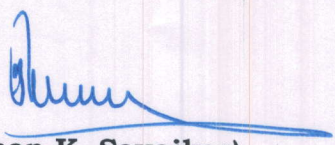
(B) Age Criteria

Age limit for the posts: - Should not exceed 45 years.

(C) 15 years continuous residence in the State of Goa.

(D) Valid Employment Exchange Registration Card.

1. The above leave vacancy **shall be co-terminus with the leave period of the individuals who has proceeded on leave and the same can be extended or curtailed, to match the tenure of the leave period.**
2. The Contractual appointment shall be strictly as per the place of posting mentioned in the advertisement. The appointment is purely on contractual basis and will not confer any right to permanent Employment.
3. The crucial date for determining the eligibility as to the educational qualification, age, valid residence certificate, valid Employment card, etc. shall be the date of the interview conducted for the posts which applied for.
4. The interested candidates may appear before the Selection Committee with all their original certificates such as Birth Certificate, 15 years valid residential certificate, Valid Employment registration card, Educational Qualification certificates along with mark sheet, Experience certificate with the Self-attested photocopies of the said documents in the office of DHE on the scheduled date and time.
5. Candidate will have to compulsorily produce **proof of identity in original** such as PAN card/Aadhaar card/Election Identity card/Driving Licence.
6. The Walk-in-Interview will be held on 08.08.2025 from 10.00 a.m. to 12 noon in the office of DHE, Goa Education Complex, Alto – Porvorim. Candidates will have to report for walk-in-interview at 9.45 a.m. Candidates reporting late will not be considered for interview.
7. No TA/DA would be provided for attending the interview. The candidates not fulfilling eligibility criteria and not reporting in time will not be considered for interview.
8. The list of selected candidates will be uploaded on the website <https://www.dhe.goa.gov.in> and also displayed on the notice board of this Department. No separate correspondence will be made to unsuccessful candidate.
9. The Government reserves the right to cancel the recruitment process at any time without any further notice and without assigning any reason thereof.


(Bhushan K. Savoikar)
Director of Higher Education