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GOVERNMENT OF GOA
DIRECTORATE OF HIGHER EDUCATION

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Ref. No. GIA/Patt. of Asstt./DHE/2018-19/4760

Dated: 26/08/2019

ORDER

Subject: - Pattern of Assistance for release of Non Salary grants to Non-Government Aided Nursing Institutes (Other than Graduate Colleges).

Government of Goa is pleased to sanction the pattern of assistance for release of maintenance grants to all the aided Nursing institutes (Other than Graduate Colleges) registered under Directorate of Higher Education as Aided Institutions.

- (1) The maintenance grants shall be subject to the availability of funds and subject to fulfillment of the conditions specified as here under and instructions issued by Directorate of Higher Education from time to time.
- (2) The maintenance grants shall be released in the form of reimbursement and based on actual expenditure incurred in the previous financial year as reflected in the audited statements of accounts of the institutions, subject to maximum ceiling mentioned herein after.
- (3) Tuition fees shall be credited to the Government Treasury invariably by 31st October or else the notional collection of the fees will be worked out on this account and maintenance grants shall be reduced to that extent.
- (4) Any other fees which are specifically required to be credited in Government Treasury on specific Government instruction then the same shall also be credited in the Government Treasury by 31st October.
- (5) The Aided institutions shall submit the Audited Statements of the previous Financial Year to the Directorate of Higher Education invariably by 31st October.
- (6) The maintenance grants shall be released in two installments i.e. first installment by June/July and second installment by December/January
- (7) First installment shall be released based on the Maintenance Grants released in the preceding year. The second installment shall be released only on submission of Audited Statements by the Institution.
- (8) The detailed list of admissible and non-admissible items under the maintenance grants is enclosed at **Annexure - I**. Items not figuring in

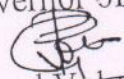
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- (9) The maximum amount of grants entitled under Annexure – I (A) (ii) shall be the actual admissible expenditure or 10% of the salary expenditure for the previous year or Rs.15,00,000/- whichever is lower.

Note:-

In addition to the above, Institutes having students strength less than 200 shall be entitled to maximum Rs. 12,00,000/- or actual amount spent whichever is less towards outsourcing or engaging services of individual/labourers etc.

College having students' strength more than 200 shall be entitled for Rs. 15,00,000/- or an actual amount spent whichever is less.

- (10) Every Nursing Institution shall be bound to submit such information along with such documents as are required by the Government from time to time failing which the Government shall withhold/stop the release of maintenance grants.
- (11) Aided Institutions shall maintain the required books of accounts as per the Rules in force which should be presented to the Audit as and when required.
- (12) The maintenance grants to the new Aided Institution/college started in a particular year shall be released during the subsequent financial year.
- (13) The above Pattern is subject to review as per requirement from time to time.
- (14) The Directorate shall frame the guidelines whenever and wherever required for effective implementation of this Pattern of Assistance.
- (15) This issues with the concurrence of Finance (Exp.) Department vide their U.O.No. 1400060720 dated 24.07.2019.

By order and in the name of the
Governor of Goa

(Prasad Volvoikar)
Under Secretary (Higher Education)

To,
The Director, Directorate of Printing & Stationery, Govt. Printing Press, Panaji,
Goa with a request to publish the same in Government Official Gazette
(Extraordinary) and provide 5 copies of the said Gazette to this Directorate.

Copy to:

1. The Director of Accounts, Directorate of Accounts, Panaji, Goa.
2. The Accountant General (Audit), Audit Bhavan, Green Valley, Porvorim, Goa.
3. The Principal, Sai Nursing Institute, Sankhali Goa.
4. The Accounts Section of this Directorate.

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ANNEXURE - I

A. Expenditure actually incurred during the preceding financial year on other essential items indicated below: -

- i) Rent on building, if the premises is rental premises as per P.W.D. valuation or actual amount paid or maximum Rs.10.00 lakhs per year whichever is less or in case of premises owned by the management, contribution towards repair and maintenance to the extent of maximum Rs.10.00 lakhs per year
- ii) Other items of Expenditure: -
 - 1) Postage and Courier charges.
 - 2) Stationery, printing and binding required for office and library work.
 - 3) Premium on insurance of apparatus & equipment.
 - 4) Uniforms to multi tasking staff at the rates and as per the type of cloth prescribed by the Government from time to time.
 - 5) Audit Fees maximum up to Rs. 20,000/- per annum only for finalization of books of accounts including maintenance of accounts of funds received from Indian Nursing Council and other Government funding agencies.
 - 6) Release of advertisements for recruiting Teaching and Non-teaching staff, various tender notices, notice for admissions etc. However, promotional advertisement shall not be included.
 - 7) Affiliation fees including fees paid for various accreditation and affiliation of various bodies except where the fees are reimbursed by other Institutions/Bodies.
 - 8) Premium paid on fidelity insurance policy of the Institute.
 - 9) Other petty contingencies such as chalks, dusters etc.
 - 10) TA/DA of Teaching and Non-Teaching staff deputed for educational excursions and tours undertaken to fulfill the curriculum excursions and tours undertaken to fulfill the curriculum requirements laid down by the University/INC/Goa Nursing Council as per rules in force.
 - 11) Rent of the college playground certified as reasonable by the Executive Engineer, Public Works Department except rent paid to the

12) a) Total re-imburement of Travelling Allowance and Daily Allowance for Teaching and Non-Teaching staff of the Institute, including Principal for attending college official work.

b) Re-imburement of Travelling Allowance and Daily Allowance for Teaching Staff including Principal for attending conferences, Seminars and Training Courses of an academic nature, maximum upto Rs.8,000/- per faculty per annum for maximum upto two seminar/conference/workshop (Rs.4,000/- per seminar/conference /workshop).

13) Registration fees to the extent of Rs. 1500/- per seminar/conference/workshop for 2 seminars/conference/workshop per faculty (within or outside the state).

14) Contingency expenditure incurred by the Principal of the college upto Rs.15,000/- p.a. on items not covered in this list but considered essential for the Institute.

15) Merit scholarships awarded to the students provided the scheme is approved by the Directorate of Higher Education.

16) Various Bank commission including collection charges, cheque Book charges, DD commission etc.

17) Library books, newspapers, magazines, periodicals, educational CDs and DVDs.

18) Purchase of Laboratory equipment, chemicals, glassware and other requisites and repairs of the same.

19) Repair & purchase of electrical fixtures & fittings, Electronic items and other items and equipments subject to maximum of Rs. 30,000/- per annum or actual whichever is less.

20) Honorarium and T.A. to the experts invited for the purpose of recruitment and Career Advancement of staff.

21) Casual hiring of vehicle.

22) Subscription or registration fees paid to professional bodies registered bodies subject to maximum Rs. 5,000/- per year.

23) Refreshment expenditure on the guest up to Rs. 10,000/- per annum.

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- 24) Two telephones for the office of the Institute (including one for fax) shall be entitled. Mobile charges of Rs. 500/- or actual charges whichever is less shall be reimbursed on monthly basis to the Principal. Amount paid for purchase of mobile handset shall not be entitled for reimbursement.
 - 25) Payment of electricity bills or charges upto Rs. 15,000/- per month or actual expenditure whichever is less. Water charges including sourcing of water through water tankers upto Rs. 8,000/- per month or actual expenditure whichever is less. Gas refilling charges, expenditure upto Rs.5,000/- per annum or actual expenditure whichever is less.
 - 26) Refilling of fire extinguishers.
 - 27) Expenditure incurred towards Sports and Extra Curricular Activities over and above fees collected.
 - 28) Expenditure incurred towards library and laboratory shall be reimbursed over and above fees collected.
 - 29) Expenditure incurred on Maintenance and/or amount spend on Annual Maintenance Contracts (AMCs) maximum upto Rs. 50,000/-
 - 30) Taxes paid to Local Bodies and other statutory taxes, except taxes/fees paid for new construction.
 - 31) Casual hiring of labourers/daily wage workers.
 - 32) Sports equipment including equipment for setting up of gymnasium upto Rs. 1,00,000/-.
 - 33) Purchase of equipment for Drinking water facility upto Rs. 20,000/-
 - 34) Purchase of Safety and security equipment like Fire Extinguishers, CCTV installation, etc upto Rs. 1,00,000/-.
 - 35) Internet and Wifi on campus with equipment (firewall), wiring, capping and casing, high speed instruments with 20 mbps up to Rs. 1,00,000/-.
 - 36) Laptop, desktop, printers and peripherals, stabilizers, UPS and Server upto Rs. 1,50,000/-.
 - 37) ICT equipments like LCD Projectors and Screen upto Rs. 1,00,000/-
Purchase or development of software upto Rs. 1,00,000/-
 - 38) Classrooms furniture including Desks, Benches, Tables, Chairs, Green

- 39) Replacement of furniture after minimum period of 15 years upto Rs. 3,00,000/-.
- 40) Public address system with amplifier & speakers upto Rs.70,000/-
- 41) Specific* equipment required for skill based training upto Rs. 1,00,000/-
- 42) Specific equipment required for green initiative, composting, vermi composting, water harvesting, etc upto Rs.1,00,000/-.
- 43) Equipment required for setting up of Bio Metric system upto Rs. 70,000/-.
- 44) EPBX Inter com system upto Rs. 50,000/-.
- 45) Purchase of e-books, books Reader, e-journals e-database and subscriptions for e-library upto Rs. 50,000/-.
- 46) Purchase of LED Display screen, refrigerator, microwave and oven upto Rs. 1,00,000/-.
- 47) Equipment and medical aid required for setting up of Medical Health Centre including stretcher and wheelchair upto Rs. 1,00,000/-.
- 48) Generator, fuel for generator subject to capacity of generator and quota specifically approved by the Directorate of Higher Education upto Rs. 1,00,000/-.
- 49) Purchase of camera, video camera, editing system including software upto Rs. 1,00,000/-.

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The following expenditures shall be reimbursed with prior approval of the Directorate of Higher Education:

- i) a) Expenditure incurred on visiting faculty as approved by the Directorate of Higher Education.
- b) Expenditure incurred on casual (non-regular) lectures by guest academician.
- ii) Expenditure incurred on outsourcing of activities such as Housekeeping, security, maintenance of college garden etc.
- iii) Setting up of smart class room and purchase of equipment for the same like Interactive Board, Interactive Pad, Interactive Podium, Visualizer etc.
- iv) Equipment required for setting up of special Laboratory like IT lab other than regular laboratory.
- v) Sports equipment including equipment for setting up of gymnasium above Rs. 1,00,000/-.
- vi) Purchase of furniture and equipment for College as well as for automation of the administrative offices.
- vii) Purchase of equipment for Drinking water facility above Rs. 20,000/-
- viii) Purchase of Safety and security equipment like Fire Extinguishers, CCTV installation, etc above Rs. 1,00,000/-.
- ix) Internet and Wifi on campus with equipment (firewall), wiring, capping and casing, high speed instruments with 20 mbps above Rs. 1,00,000/-.
- x) Laptop, desktop, printers and peripherals, stabilizers, UPS and Server above Rs. 1,50,000/-.
- xi) ICT equipments like LCD Projectors and Screen above Rs. 1,00,000/-.
- xii) Purchase or development of software above Rs. 1,00,000/-.
- xiii) Classrooms furniture including Desks, Benches, Tables, Chairs, Green boards, white boards, platforms, etc above Rs. 2,00,000/-.
- xiv) Replacement of furniture after minimum period of 15 years above Rs. 3,00,000/-.
- xv) Air-conditioners.
- xvi) Fax machine.

- xviii) Public address system with amplifier & speakers above Rs.70,000/-
- xix) Specific equipment required for skill based training above Rs.1,00,000/-.
- xx) Specific equipment required for green initiative, composting, vermi composting, water harvesting, etc above Rs.1,00,000/-.
- xxi) Equipment required for setting up of Bio Metric system above Rs.70,000/-.
- xxii) Equipment required to set up Incubation Centre.
- xxiii) EPBX Inter com system above Rs.50,000/-.
- xxiv) Purchase of e-books, books Reader, e-journals e-database and subscriptions for e-library above Rs.50,000/-.
- xxv) Purchase of LED Display screen, refrigerator, microwave and oven above Rs.1,00,000/-.
- xxvi) Equipment and medical aid required for setting up of Medical Health Centre including stretcher and wheelchair above Rs. 1,00,000/-.
- xxvii) Generator, fuel for generator subject to capacity of generator and quota specifically approved by the Directorate of Higher Education above Rs. 1,00,000/-.
- xxviii) Purchase of camera, video camera, editing system including software above Rs. 1,00,000/-.
- xxix) Expenditure incurred on Annual Maintenance Contracts over and above Rs.50,000/- with proper justification from the College/Institution.

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E. The following expenditures/items shall not be reimbursed since not admissible:

- i) Purchase of land.
- ii) Expenditure incurred on new construction.
- iii) Legal charges and fees paid to the Advocate.
- iv) Purchase of bus or any other vehicle.
- v) Construction of compound wall.
- vi) Repairs and renovation of the building except as specified at A (i) of Annexure I.
- vii) Repayment of any loan.
- viii) Penalties, fines and late fees.