



GOVERNMENT OF GOA
DIRECTORATE OF HIGHER EDUCATION
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No: ACAD-II/Min. Num. Of Students for honours/11/2019/3968 Dated:- 17/07/2019

**GUIDELINES FOR MINIMUM NUMBER OF STUDENTS FOR
CORE/ GENERIC/ SKILL ENHANCEMENT/ DISCIPLINE
SPECIFIC PAPERS AND PROJECT WORKLOAD.**

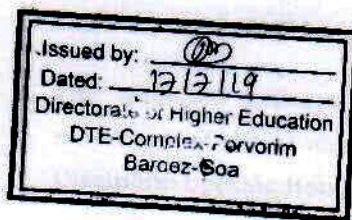
Based on the recommendation of the committee constituted by this Directorate to fix the minimum number of students required for core/ generic/ skill enhancement / discipline specific papers, project paper workload and lecture remissions, the following model guidelines are framed for Government & Aided Colleges:

1. The affiliated colleges offering B.Com Programme should have minimum of 15 students for Core/Generic/Skill enhancement/ Discipline Specific Honours Programme maintaining the workload of their teachers. Prior NOC/Approval from Directorate of Higher Education is required if number of students is less than 15.
2. The affiliated colleges offering B.A. Programme should have minimum of 10 students for Core/Generic/Skill enhancement/Discipline Specific Honours Programme and 5 students for languages except in English. For Konkani and Marathi, there shall be no restriction.
3. The affiliated colleges offering B.Sc. Programme should have minimum of 10 students for Core/Generic/Skill enhancement/ Discipline Specific Honours Programme.

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6. Further, it may be noted that while assigning project workload to an Associate Professor, he/she should engage minimum of 14 lectures (including projects & practicals) and Assistant Professor will engage minimum 16 lecture (including projects & practicals). However in any case, Associate Professor/Assistant Professor shall take minimum 12 lectures per week excluding project workload. (Ideally, Associate Professor shall be assigned with one project and Assistant Professor with 2 projects)
7. The Vice-Principal of the College shall be entitled for 4 lecture remission per week for discharging various academic and administrative duties assigned to him/ her. Similarly, the IQAC co-ordinator entitled for 4 lecture remission on per week for various IQAC related activities. The HOD's will be entitled for remission of 2 lecture per week. If a teacher is holding more than one position (Vice-Principal, IQAC Co-ordinator, HOD), remission will be available to a maximum of 4 lectures i.e Vice- Principal, IQAC Co-ordinator and HOD's shall engage minimum 10 lectures per week besides the Project workload. As far as possible Vice- Principal and IQAC Co- ordinator shall not be given the additional workload of guiding the project papers.

Any deviation from the above guidelines should require prior approval of this Directorate and such applications should have sufficient justification for the deviation from the guidelines.



Yours faithfully,


(Prasad Lolayekar)
Director of Higher Education

Copy to:

1. The Vice-Chancellor, Goa University, Taleigao, Plateau-Goa for information.
2. The Registrar, Goa University, Taleigao, Plateau-Goa for information.
3. Principals of Aided Colleges.
4. Principals of Government Colleges.
5. Academic Section
6. Office Copy
7. G/F