

CHECK LIST

1. Copy of Convocation/provisional/passing Certificate from the concerned University.
2. Copy of initial regular appointment order
3. Qualification at the time of initial appointment.
4. Copy of NET/SET passing certificate
5. Details about any other benefits of M.Phil./ Ph.D granted earlier and certificate in that regard if no benefit is granted.
6. If the Ph.D is obtained by the faculty in the discipline of his/her specialization at Master's Level and in the subject of her/his teaching alongwith the Ph.D guide/supervisor from same discipline. Only a certificate from the Principal to this effect may be submitted. In all other cases relevant certificate needs to be submitted from the University.
7. Pay at the time of award of Ph.D/M.Phil.

