



GOVERNMENT OF GOA
DIRECTORATE OF HIGHER EDUCATION
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No: EST/ Weeding of old records /286/2024 /777

Date: 10 /05/2024

ORDER

A Committee is hereby constituted for weeding of old and unwanted records pertaining to Directorate of Higher Education as per the Record Retention schedule in accordance with Manual on Office Procedure.

1	Shri. Bhushan K. Savoikar, Director (Higher Education)	Chairman
2	Ms. Sanjana D. Bandekar, Under Secretary (Higher Education)	Member
3	Ms. Bhakti C. Naik, Assistant Director (Academics- II(B))	Member
4	Ms. Meeta D. Borkar, Assistant Director (SHEC)	Member
5	Shri. Ashank S. Desai, Assistant Director (T&D)	Member
6	Ms. Deepti D. Gaonkar, Dy. Director (Administration)	Member Secretary

The Committee will in turn recommend the Record Retention Schedule finalized by each Section to the Government for approval.

(Bhushan K. Savoikar)
 Director (Higher Education)

Copy to:

1. All Sections of this Directorate
2. Guard File.
3. Office Copy.