

FORM I
[See Rule 53(1)]
Nomination for retirement Gratuity/Death Gratuity

When the Government servant has a family and wishes to nominate one member or more than one member, thereof.

I, hereby nominate the person/persons mentioned below who is/are member(s) of my family, and confer on him/them the right to receive, to the extent specified below, any gratuity the payment of which may be authorized by the Central Government in the event of my death while in service and the right to receive on my death, to the extent specified below, any gratuity which having become admissible to me on retirement may remain unpaid at my death:-

Original Nominee(s)			Alternate nominee(s)		
Names and addresses of nominee/nominees	Relationship with the Government servant	Age	Amount or Share of gratuity payable to each 1	Name, address, relationship and age of the person or persons, if any, to whom the right conferred on the nominee shall pass in the event of the nominee pre-deceasing the Government servant of the nominee dying after the death of government servant but before receiving payment of gratuity	Amount or share of gratuity payable to each 2
(1)	(2)	(3)	(4)	(5)	(6)

This nomination supersedes the nomination made by me earlier on which stands cancelled.

Note: - (i) The Government servant shall draw lines across the blank space below the last entry to prevent the insertion of any name after he has signed.

(ii) Strike out whichever is not applicable.

1. This column should be filled in so as to cover the whole amount of the gratuity.
2. The amount/share of the gratuity shown in this column should cover the whole amount/share payable to the original nominee(s)

Forms as last amended by G.I., Dept. of P. & P.W.F., Notification No. 2/18/87 P & P.W. (PIC), dated the 20th July, 1988, published as S.O. No. 2388, in the Gazette of India, dated the 6th August, 1988. Dated this day of 20 at

Witnesses to signature:

1.
Signature of Government Servant
2.
(To be filled by the Head of Office)

Nomination by
Designation
Office

Signature of Head of Office
Date
Designation

**Pro-forma for acknowledging the receipt of the
Nomination form by the Head of Office**

To,
.....
.....
.....

Sir,
In acknowledging the receipt of your nomination, dated the/cancellation dated the of the nomination made earlier in respect of gratuity in Form I am state that it has been duly placed on record.

Signature of Head of Office.

Place
Dated the
Designation

Note: The Government servant is advised that it would be in the interest of his nominees if copies of the nominations and the related notices and acknowledgements are kept in safe custody so that they may come into the possession of the beneficiaries in the event of this death.

FORM NO. 5

PARA 19.7

NOMINATION FOR BENEFITS UNDER THE GOA STATE GOVERNMENT
EMPLOYEES GROUP INSURANCE SCHEME, 1996

When the Government servant has a family and wishes to nominate one member or more than one member thereof.

I,
hereby nominate the person(s) mentioned below who is/are member(s) of my family and confer on him/them the right to receive to the extent specified below any amount that may be sanctioned by the Goa Government under the Goa State Government Employees Group Insurance Scheme, 1996 in the event of my death while in service or which having become payable on attaining the age of superannuation may remain unpaid' at my death.

Names & addresses of nominee/nominees	Relationship with Government servant	Age	* Share to be paid to each	Contingencies on the happening of which the nomination shall become invalid	Name, address & relationship of the person if any to whom the right of the nominee shall pass in the event of his pre-deceasing the Government Servant
1.					
2.					
3.					

N.B. The Government servant should draw line across the blank space below his last entry to prevent insertion of any name after he has signed.

Dated, this day of at

Two witnesses to sign

1.
2.

Signature of the Government servant
* This column should be filled in so as to cover the whole amount that may be payable under the insurance scheme.

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