

MINUTES OF THE DEPARTMENTAL SCREENING COMMITTEE (DSC) FOR GRANT OF FINANCIAL UPGRADATION UNDER THE ASSURED CAREER PROGRESSION SCHEME (ACPS) AND MODIFIED ASSURED CAREER PROGRESSION SCHEME (MACPS) TO THE NON-TEACHING STAFF (GROUP 'C).

The meeting of the Departmental Screening Committee (DSC) consisting of the following members was held in the chamber of the _____ (place) on _____ (date) at _____ (time) for considering grant of Financial Upgradation under Assured Career Progression Scheme (ACPS) and Modified Assured Career Progression Scheme (MACPS).

- | | | |
|----|-------|----------|
| 1. | ----- | Chairman |
| 2. | ----- | Member |
| 3. | ----- | Member |

- 1) The DSC perused the Note for DSC for the grant of ACPS and MACPS.
- 2) There is only one official i.e. _____ (name), _____ (designation), for grant of 1st / 2nd financial upgradation under ACPS as per O.M. No. 1/1/82-PER (Part-II) dated 22/01/2001 and O.M. No. 1/1/82-PER (Part-II) dated 29/05/2000 and 1st / 2nd / 3rd financial upgradation MACPS as per Circular No. 1/1/82-PER(Part-IV) dated 06/08/2009 and O.M. No. 1/1/82-PER (Part-IV)/525 dated 13/02/2020.
- 3) The DSC perused the details of the officials for the grant of 1st / 2nd financial upgradation under ACPS and 1st / 2nd / 3rd MACPS, respectively, at **Annexure-I**.
- 4) The Integrity/Vigilance Certificate states that there are no doubts about his integrity, and there are no disciplinary cases pending/contemplated against the said official as on ____ (date) at **Annexure-II**.
- 5) The DSC also verified the Annual Performance Assessment Report (APAR) of the official at **Annexure-III**, and the as per the APAR, the official meets the prescribed Benchmark in terms of O.M. No. 1/1/82-PER (Part-II) dated 22/01/2001, O.M. No. 1/1/82-PER (Part-II) dated 29/05/2000, Circular No. 1/1/82-PER(Part-IV) dated 06/08/2009 and O.M. No. 1/1/82-PER (Part-IV)/525 dated 13/02/2020 and is fit for grant of 1st / 2nd financial

upgradation under ACPS and 1st / 2nd / 3rd financial upgradation under MACPS.

6) On the basis of above, the DSC recommends _____ (name), _____ (designation) for grant of 1st / 2nd financial upgradation under ACPS with effect from _____ in the in the pay scale _____ (pre-revised) and 1st / 2nd / 3rd financial upgradation under MACPS with effect from _____ in Pay Level _____.

(Name)
Designation
Member

(Name)
Designation
Member

(Name)
Designation
Chairman

ANNEXURE-I

Details of the officials eligible for ACPS and MACPS

Sr. No.	Name of the employee	Date of regular appointment	Date of last financial upgradation granted	Present Pay Scale	Date from which financial upgradation to be granted	Overall grading (Fit/Unfit)
1	2	3	4	5	6	7
1	Smt./ Shri _____ (name), _____ (designation)					

(Name)
Designation
Member

(Name)
Designation
Chairperson

(Name)
Designation
Member

ANNEXURE-III

STATEMENT OF CONFIDENTIAL REPORT (CR) /ANNUAL PERFORMANCE ASSESSMENT REPORT (APAR)

Sr. No.	Name of the employee	Date of regular appointment	CR/APAR					Fit /Unfit
			2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	
1	2	2	3					4
1	Smt./ Shri _____ (name), _____ (designation)							
			2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	
			Benchmark for grant of MACAPS is good for APAR for the year 2015-2016 and earlier years					
			3					

(Name)
Designation
Member

(Name)
Designation
Chairperson

(Name)
Designation
Member

ANNEXURE-II

INTEGRITY/VIGILANCE CERTIFICATE

The service records of Smt./ Shri _____ (name), _____ (designation) of this College have been carefully scrutinized, and it is certified that there is no doubt of her/his integrity and also there are no disciplinary proceedings or vigilance cases pending or being contemplated against her/him till date.

(Name)
Designation