



GOVERNMENT OF GOA
DIRECTORATE OF HIGHER EDUCATION
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No: EST/ Weeding of old records /286/2024 / 9225

Date: 20 /02/2025

ORDER

A Committee is hereby re-constituted for weeding of old and unwanted records pertaining to Directorate of Higher Education as per the Record Retention schedule in accordance with Manual on Office Procedure.

1	Shri. Bhushan K. Savoikar, Director (Higher Education)	Chairman
2	Shri. Safal Shetye, Under Secretary (Higher Education)	Member
3	Ms. Bhakti C. Naik, Assistant Director (Academics- II(B))	Member
4	Ms. Meeta D. Borkar, Assistant Director (SHEC)	Member
5	Shri. Ashank S. Desai, Assistant Director (T&D)	Member
6	Shri. Sairaj Phadte, Dy. Director (Administration)	Member Secretary

The Committee will in turn recommend the Record Retention Schedule finalized by each Section to the Government for approval.

This Order supersedes the earlier Order No. EST/Weeding of old records/286/2024/777 dated 10/05/2024.

(Bhushan K. Savoikar)
Director (Higher Education)

Copy to:

1. All Sections of this Directorate
2. Guard File.
3. Office Copy.