

BIO-DATA

Name of the Staff: _____

Designation: _____

**GRANT OF 1ST MODIFIED ASSURED CAREER PROGRESSIVE SCHEME
(MACPS) :-**

Sr No	Description	Details
1.	Name of the staff	
2.	Designation (Initial appointment)	
3.	Date of initial appointment	
	Pay scale	
	Revised pay scale	
4.	Whether staff has declined promotion at any given time, if so specify details & date of declining promotion	
5.	Vigilance Clearance	
6.	Integrity Certificate	
7.	5 lasts ACRS & grading	
8.	Whether the employee was on EOL (Leave without pay). Give details	
9.	Whether staff has not been reporting to duty or break in service, if so, specify details	
10.	Due Date for Grant of 1 st MACPS	
11.	Pay Scale	

Principal

BIO-DATA

Name of the Staff: _____

Designation: _____

GRANT OF 2ND MODIFIED ASSURED CAREER PROGRESSIVE SCHEME (MACPS) :-

Sr No	Description	Details
1.	Name of the staff	
2.	Designation (Initial appointment)	
3.	Date of initial appointment	
	Initial Designation	
	Pay scale initial as per IV th /V th Pay	
	IR (if any)	
	Revised pay scale	
4.	Promoted to the Post of (if any)	
	Date of Promotion	
	Pay scale	
	OR	
	Grant of 1 st ACP/MACP (after completion of 12/10 years)	
	Pay scale	
	Revised Pay scale	
5.	Whether staff has declined promotion at any given time, if so specify details & date of declining promotion	
6.	Vigilance Clearance	
7.	Integrity Certificate	
8.	5 lasts ACRS & grading	
9.	Whether the employee was on EOL (Leave without pay). Give details	
10.	Whether staff has not been reporting to duty or break in service, if so, specify details	
11.	Due Date for Grant of 2 nd MACPS	
12.	Pay Scale	

Encl:

1. Pay fixation statement of each stage (approved by the accounts section)
2. Approval letter issued by the DHE of each stage.

Principal

BIO-DATA

Name of the Staff: _____

Designation: _____

GRANT OF 3RD MODIFIED ASSURED CAREER PROGRESSIVE SCHEME (MACPS) :-

Sr No	Description	Details
1.	Name of the staff	
2.	Designation (Initial appointment)	
3.	Date of initial appointment	
	Initial Designation	
	Pay scale initial as per IV th Pay	
	IR	
	Revised pay scale	
4.	Promoted to the Post of (if any)	
	Date of Promotion	
	Pay scale	
	OR	
	Grant of 1 st ACP/MACP (after completion of 12/10 years)	
	Pay scale	
	Revised Pay scale	
5.	Grant of 2 nd MACPS	
	Pay scale	
	Revised Pay scale	
6.	Whether staff has declined promotion at any given time, if so specify details & date of declining promotion	
7.	Vigilance Clearance	
8.	Integrity Certificate	
9.	5 lasts ACRS & grading	
10.	Whether the employee was on EOL (Leave without pay). Give details	
11.	Whether staff has not been reporting to duty or break in service, if so, specify details	
12.	Due Date for Grant of 3rd MACPS	
13.	Pay Scale	

Encl:

3. Pay fixation statement of each stage (approved by the accounts section)
4. Approval letter issued by the DHE of each stage.

Principal